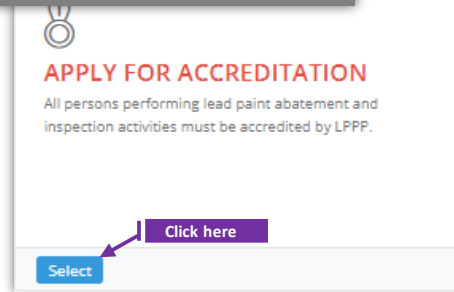


Apply for Supervisor Accreditation

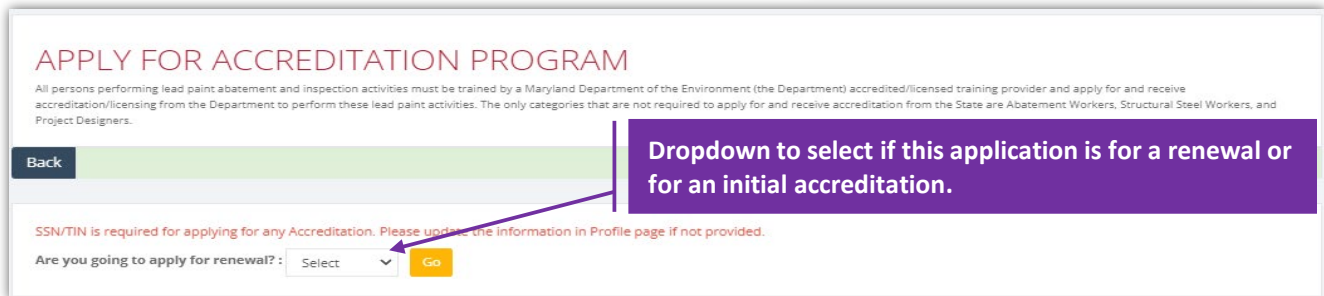
Accreditation Application Type	Accreditation Category
Supervisor Accreditation Application	Structural Steel Supervisor
Supervisor Accreditation Application	Removal and Demolition Supervisor
Supervisor Accreditation Application	Maintenance and Repainting Supervisor



APPLY FOR ACCREDITATION
All persons performing lead paint abatement and inspection activities must be accredited by LPPP.

[Click here](#)

Select



APPLY FOR ACCREDITATION PROGRAM
All persons performing lead paint abatement and inspection activities must be trained by a Maryland Department of the Environment (the Department) accredited/licensed training provider and apply for and receive accreditation/licensing from the Department to perform these lead paint activities. The only categories that are not required to apply for and receive accreditation from the State are Abatement Workers, Structural Steel Workers, and Project Designers.

Back

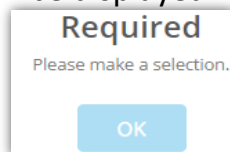
Dropdown to select if this application is for a renewal or for an initial accreditation.

SSN/TIN is required for applying for any Accreditation. Please update the information in Profile page if not provided.

Are you going to apply for renewal? :

Set-1: Steps

- Click 'Select' button in 'APPLY FOR ACCREDITATION' tile from the dashboard.
 - All Users will have access to this tile.
 - Applicant needs to check if SSN is added to the profile as it is required for any individual accreditation applications. Not needed for Contractor Accreditation applications
- User will navigate to a page to choose whether this application is for an Initial accreditation or a renewal. Select accordingly and click 'Go'.
 - Validation error will be displayed if clicked without a selection.



Required
Please make a selection.

OK

Supervisor Accreditation Appl., cntd.,

Accreditation Application Type:

Supervisor Accreditation Application

If you are unable to find your employer/contractor/provider then reach out to their contact person to add you as their employee. We cannot proceed until they add you to their employee list.

Employer:

Accreditation Category:

Select Category

- Select Category
- Structural Steel Supervisor
- Removal and Demolition Supervisor
- Maintenance and Repainting Supervisor

We cannot proceed until they add you to their employee list.

Employer: Silver Spring Associates

My Trainings

Please select a training for which either you are registered or taken the course to proceed. Training is required for Initial and Renewal applications.

Select Employer

Silver Spring Associates

Set-2: Steps

- Select Supervisor accreditation application type.
- Page refreshes to dynamically update the list of accreditation category.
- Select the category.
- 'Is Renewal' checkbox will be displayed checked or un-checked based on the selection from previous page.

Is Renewal? Is Renewal?
- Select the employer name from the dropdown.
 - Application will populate the list of User's employer(s).
 - If there is no employer in the dropdown to select, then this applicant is not added to their employee list. Refer 'Manager Employee' to see how an authorized user can manage employees of an organization/contractor.
- Training and exam information are displayed based on the accreditation category.
 - Training information is required for NEW or Renewal applications and for all 3 categories.
 - Exam information is required for Initial (/NEW) Removal & Demolition Supervisor applications. For the rest, this section is not displayed.
- Click 'Proceed to create accreditation application'.

Accreditation Application Type: Supervisor Accreditation Application

Accreditation Category: Removal and Demolition Supervisor

Is Renewal?

If you are unable to find your employer/contractor/provider then reach out to their contact person to add you as their employee. We cannot proceed until they add you to their employee list.

Employer: Silver Spring Associates

My Trainings

Please select a training for which either you are registered or taken the course to proceed. Training is required for Initial and Renewal applications.

<input type="checkbox"/>	Training Course	Start Date	End Date	Training Provider	Card No.	Expiration Date
<input type="radio"/>	Maintenance and Repainting Supervisor (S4) - Initial	10/14/2021	10/14/2021	Silver Spring Associates		
<input type="radio"/>	Inspector Technician (IT) - Refresher	10/14/2021	10/14/2021	TPvdr2 B.TPvdr2Lnm		
<input type="radio"/>	Visual Inspector (VI) - Initial	10/12/2021	10/12/2021	Training Provider One		

Showing 1 to 3 of 3 entries

My Exams

Please select an exam for which you are registered or have taken it to proceed. Exam is required for Initial and Renewal applications.

<input type="checkbox"/>	Exam Category	Registration Date	Exam Date	Exam Score	Exam Result
<input type="radio"/>	Inspector Technician	10/19/2021	2/3/2024	100.00	Passed
<input type="radio"/>	Visual Inspector	10/19/2021	10/26/2021		

Showing 1 to 2 of 2 entries

Previous 1 Next

Proceed to create accreditation application

Existing training information of the applicant is displayed here.

Existing Exam information of the applicant is displayed here. This section is displayed for Initial Removal & Demolition Supervisor applications only.

Supervisor Accreditation Appl., cntd.,

Instructions

Fees are non-refundable. All applications, including renewals, must be filled out completely. Incomplete, inaccurate, illegible applications may be delayed during processing. Name must match your State issued ID. Allow up 90 days for processing from the date your application with applicable fee was received. The Program may email you regarding incomplete. Do NOT email SSN or Tax IDs. See website for reciprocity and Third Party Exam information. *Supervisor accreditations are valid for up to two years.*

General Application Information

Last Name Kasn <small>(as per your State ID)</small>	Suffix Suffix <small>(e.g. Sir, Jr)</small>	Legal First Name Fegol <small>(as per your State ID)</small>	Middle Name Middle Name
Date of Birth 01/01/1980	Social Security Number XXXXXXXX3648	Telephone # 4432345213	Email Address fegol@serigor.com <small>(Correspondence may be sent to this address)</small>
Residence Address Street Address / PO Box* Apartment/Suite/Building#		Mailing Address Street Address / PO Box* Apartment/Suite/Building#	

Set-3: Steps

- Instructions about the fee, and processing information is displayed in '**Instructions**' section.
- '**General Application Information**' section display information of the applicant.
 - Applicant's information is auto-populated from the personal profile created. Refer 'Register new user' to know how personal profile is created.
 - If any information is incorrect or need to be updated, then the user must update in the personal profile & start the application.
 - Please do not proceed if any information in this section is incorrect.
- '**Application Type**' will display whether this application is for a renewal or for an initial accreditation. For renewals, existing accreditation number & expiry date will be auto-populated.
- '**Application Category and Fee**' section carry information related to application fee, and 3rd party exam completion date.

Application Type

Have you held an accreditation with the same name and category in the past with the state of Maryland? NO

Accreditation Category and Fee

Structural Steel Supervisor	\$150
-----------------------------	-------

Accreditation Category and Fee

Removal and Demolition Supervisor	\$150
-----------------------------------	-------

IF HAVE NOT HELD THIS CATEGORY WITH MD IN PAST COMPLETE THE FOLLOWING
3rd party exam date, was taken or registered to take on

Third party exam fee is required for in-state exams \$35

Exam information for Initial Removal & Demolition accreditation applications only

Note:

- 3rd Party Exam section is application for Initial Removal & Demolition Accreditation Applications only.

Supervisor Accreditation Appl., cntd.,

Set-4: Steps

- **'Applicant's Training information'** section display training card number, card expiration date, name of the training provider, course name, and course conducted dates.
 - This is pulled based on the training selected in the previous screen.
- **'Employer Information'** section is displayed with Applicant's employer accreditation details and contact information.

Applicant's Training Information

List the latest course completed for category applying. Refresher courses are only valid when taken before prior relevant training or accreditation has expired.

Training card #	Expiration date	Name of training provider
Training Card #	Expiration date	Silver Spring Associates
Course name	Course date(s)	
Maintenance and Repainting Supervisor (S4) - Ini	10/14/2021 to 10/14/2021	

Employer Information

ALL Inspector and Risk Assessor applicants' employers are required to be accredited as a Maryland Lead Paint Inspection Contractor. This requirement includes those who are self-employed.
If the contractor is not accredited or the accreditation is expiring within the next 60 days, include a separate *Lead Paint Contractor Accreditation Application* with the application. Write your Contractor information below.

Contractor Name	Contractor Accreditation #	Accreditation Expiration Date
Silver Spring Associates	100044	02/06/2023
(if already have one)		
Contact First Name	Contact Last Name	Telephone #
Bala	Vega	4432404733
Street Address	City	State
618 Belle Gate Place	CARY	North Carolina
		Zip Code
		27519

Set-5: Steps

- **'Supervisor Experience'** section is required for all Accreditation Applications. Experience information once added can be deleted before submitting the application. This is not required (/applicable) for renewals.
 - **'Related Experience'** checkboxes vary based on the accreditation category. Each category will have its own set of check boxes.

Supervision Experience (New Supervisor Applicants ONLY)

Two years minimum of related experience, in related construction trades.

Employer Name	Start Date	End Date	Add
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Related Experience

Abrasive Blasting Paint Removal Painting Other

Employer Name	Start Date	End Date	Related Experience
No data available in table			

Showing 0 to 0 of 0 entries

Supervision Experience (New Supervisor Applicants ONLY)

Employer Name	Start Date	End Date	Add
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Related Experience

Lead Paint Abatement Painting Maintenance Supervision Property Management

Carpentry Demolition

Employer Name	Start Date	End Date	Related Experience
No data available in table			

Showing 0 to 0 of 0 entries

Supervision Experience (New Supervisor Applicants ONLY)

Two years minimum of related experience, in related construction trades.

Employer Name	Start Date	End Date	Add
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Related Experience

Lead Paint Abatement Painting Demolition Other

Carpentry

Employer Name	Start Date	End Date	Related Experience
No data available in table			

Showing 0 to 0 of 0 entries

Supervisor Accreditation Appl., cntd.,

Set-6: Steps

- Applicant can upload supporting files/documents in the '**Documents**' section.
 - Comments or notes can be added about the document attached.
- Click 'Save Application' to save and the user will navigate to the list of applications saved/submitted/approved.

The screenshot shows the 'Documents' section of the application form. It has a black header with the word 'Documents' in white. Below the header, there is a text prompt: 'Please upload any supporting documents (if required)'. There are two main input areas: 'Document Type' with a dropdown menu currently showing 'Select a type', and 'Comment' with a text area. To the right of the 'Document Type' dropdown is a 'SelectFile' button that says 'Choose File' and 'No file chosen'. To the right of the 'SelectFile' button is a purple 'Upload' button.

The screenshot shows the 'Applicant Statement and Signature' section. It has a black header with the text 'Applicant Statement and Signature'. Below the header, there is a paragraph of legal notice text. Below that is another paragraph of text regarding verification. Then there is a paragraph where the applicant certifies that they will only employ, hire or contract with individuals or companies that are qualified under Code of Maryland Regulations (COMAR) 26.16.01. Below this is a section titled 'Check below if it applies to the applicant.' with two radio button options: 'State or Local government, for use on behalf of, as government employee.' and 'I Agree to the statement above.'. To the right of the first option is the text 'TOTAL FEE = \$150'. To the right of the second option is the text 'Today's Date 10/23/2021 03:44 PM'. At the bottom of the section are two buttons: 'Save Application' and 'Continue'.

Set-7: Steps

- Fee applied to process the application can be waived if applicant chooses 'State or Local Government employee' option.

Check below if it applies to the applicant.

- State or Local government, for use on behalf of, as government employee.

TOTAL FEE = \$0



- Click 'Save Application' & re-confirm in the pop-up. User will be navigated to 'My Applications' page where all accreditation applications related to the User are displayed.



The screenshot shows a confirmation pop-up dialog with the title 'Are you sure?' and the text 'You want to save this application!'. There are two buttons: a grey 'No!' button and a red 'Yes, please!' button.

The screenshot shows a 'Saved' confirmation pop-up dialog with the text 'Saved Successfully.'. There is one button: a blue 'OK' button.


Supervisor Accreditation Appl., cntd.,

Set-8: Steps

- Upon saving the application, user will land on 'My Applications' page where all accreditation applications submitted by the user will be listed.
 - Each application will have its own status.
 - Applied that are not submitted will be in 'Draft' status with icon  to update or review before completing payment to submit the application.
 - Submitted applications can be viewed by clicking on the icon .
- Applicant can view the status updates and messages from MDE by clicking on the green icon.

Accreditation Application Type	Accreditation Category	Employer/Contractor Name	Fee Waiver Claimed	Waiver Type	Created Date	Status	Status Date	View/Edit
Individual Accreditations	Inspector Technician(IT)	Silver Spring Associates	Yes	Government Entity	10/19/2021	Draft	10/19/2021	
Individual Accreditations	Inspector Technician(IT)	Silver Spring Associates	Yes	Government Entity	10/19/2021	Submitted	10/19/2021	

Set-9: Steps

- Click on  to update or view the application information.
- Click on 'Continue' to review the application.

Save Application
Continue
- Application will throw validation errors if any required field is missing to continue. E.g., if User forgot to check the agreement and clicked to continue, then the application will throw following validation error -

Validation!

Your acknowledgement is required.

OK
- Click 'Continue' once all the mandatory fields are populated. Re-confirm from the pop-up to continue.

Are you sure?

You want to continue this application!

No! Yes, please!
- Application review page is displayed.
 - In this mode, applicant cannot edit any information. User needs to click 'Edit' or back button to update information.
- Click 'Continue to Payment'.

Edit
Continue to Payment

 - If the total fee is \$0.00, then the user can submit the application without any payment by clicking 'Submit'

Edit
Submit
- Payment information is displayed.
- Click 'Pay Now' to process payment. Select payment method & click 'Make a Payment'. Provide account information/card details to continue & confirm.

PAYMENT

Now you are ready to pay fee. Please review before proceeding the payment.

Application Details:

Applicant Full Name	Brett Kliez
Accreditation Category	Inspector Technician
Fee / Amount(S)	125.00

Pay Now Cancel

Maryland.gov

Maryland Department of Environment
Lead Rental Certification and Accreditation Payments

Select Payment Method

Please Choose the Method of Payment

Pay by Credit or Debit Card

Pay by Personal Check

Pay by Corporate Check

Make a Payment Exit

Maryland Department of Environment
Lead Rental Certification and Accreditation Payments

Payment Information

Cardholder Name:

Card Type:

Card Number:

Expiration Date:

Address Line 1:

Address Line 2:

City:

State:

ZIP Code:

Phone Number:

Invoice Information

Amount: \$125.00

Continue Change Payment Method Exit

Maryland Department of Environment
Lead Rental Certification and Accreditation Payments

Payment Confirmation

Cardholder's Name: Brett Kliez

Card Type: VISA

Card Number: ****1234567890123456

Expiration Date: 01/2021

Address Line 1: 112 Avenue Dr

City: Bethesda

State: Maryland

ZIP Code: 20814

Email Address: brett@gmail.com

Continue Modify Change Payment Method Exit

Supervisor Accreditation Appl., cntd.,

PAYMENT SUCCESSFULL

Thanks for payment and see the below payment details.

LRCA Reference ID:	0042904331
Received:	10/17/2021 6:03:40 PM
Amount:	\$125.00
Transaction Type:	Authorization and Capture
Payment Transaction ID:	2722465
Card Information:	Visa Test Card 41*****1111
Billing Address:	512 Henne Dr., OWINGS MILLS, MD, United States - 21117

My Application
Click here

Set-9: Steps

- 'Payment Successful' page is displayed with transaction details.
- Click on 'My Application' to view the application status
- Application status will be changed from 'Draft' to 'Submitted'.
- Click on the green icon to view the submitted application. This screen can be used to view any messages from MDE while processing the application.

Accreditation Application Type	Accreditation Category	Employer/Contractor Name	Fee Waiver Claimed	Waiver Type	Created Date	Status	Status Date	View/Edit
Individual Accreditations	Inspector Technician(IT)	Silver Spring Associates	Yes	Government Entity	10/19/2021	Submitted	10/19/2021	

Set-10: Steps

- Click on 'Processing' blue box to view any messages from MDE while processing the application or to upload any additional documents upon request.

I Agree to the statement above. Today's Date 10/17/2021 05:58 PM

Back to top
Click here

Processing

Message Attachment

MESSAGES

Click here to view messages from or send messages to the application processor.

Type your message here... Send

Processing

Message Attachment

ATTACHMENTS

Click here to view or download existing attachments or to add any new documents upon request.

Course outline No file chosen Upload