



**COMPREHENSIVE FLOOD MANAGEMENT GRANT PROGRAM**  
**APPLICATION FOR STATE FY 2023 CAPITAL PROJECT FINANCIAL ASSISTANCE**

For application assistance, please contact Cheryl Reilly at [cheryl.reilly@maryland.gov](mailto:cheryl.reilly@maryland.gov) or 410-537-4155

For technical assistance, please contact Walid Saffouri at [walid.saffouri@maryland.gov](mailto:walid.saffouri@maryland.gov)

- State grant funds are generally available on June 1 of the year that funding was approved by the Maryland General Assembly. All projects must be approved by the Maryland Board of Public Works. MDE will not present projects to the Board of Public Works to encumber funds until all applicable requirements are met and typically not until construction bids are approved.
- All projects receiving State and/or Federal funding are required to comply with Minority and Women Business Enterprise (grant only projects) and Disadvantaged Business Enterprise (WQRLF projects) participation requirements. Please visit the following website: [M/WBE and DBE Guidance](#) for requirements, threshold levels, and forms.
- Due to ongoing concerns from the Covid-19 virus, MDE will only accept applications for Comprehensive Flood Management Grant funds submitted electronically via email to [mde.wqfa\\_announcement@maryland.gov](mailto:mde.wqfa_announcement@maryland.gov). The subject line must say FLOOD APPLICATION. Applications are due by 11:59 PM on **January 31, 2021**. **Please note, maximum file size that can be accepted via email is 25MB.**
- In the email, please submit one SIGNED copy of the complete application, attachments, all supporting documents, and provide a FIRMette created from FEMA's Map Service Center website, <https://msc.fema.gov/portal/home>, a map from our outreach website, <https://mdfloodmaps.net/>, or a GIS map with the project location clearly identified.

**I. APPLICANT INFORMATION**

**Applicant Name:** (Must be a jurisdiction) \_\_\_\_\_

**Applicant Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **County:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_  
(include 9-digit Zip Code)

**Federal Tax Identification Number:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **County:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

(Provide for location of the funded activity. If project spans large area, enter street address that best represents center of project area.)

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**II. CONTACT INFORMATION**

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Address: (include 9-digit Zip Code) \_\_\_\_\_

Phone: \_\_\_\_\_ Ext: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Address: (include 9-digit Zip Code) \_\_\_\_\_

Phone: \_\_\_\_\_ Ext: \_\_\_\_\_ Email: \_\_\_\_\_

**III. PROJECT TYPE [Check appropriate project type.]**

- Study
- Property Acquisition
- Elevation
- Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water.
- Stream/shoreline restoration
- Wetland creation or restoration
- Mitigate damage from Land Subsidence
- Mitigate damage from Mud/Landslide
- Mitigate damage from severe storm
- Nuisance Flooding
- Dam/Levee
- Other: \_\_\_\_\_

**IV. PROJECT INFORMATION (Attach a copy of a current street map with the exact project location clearly marked.)**

Project Name: \_\_\_\_\_

County: \_\_\_\_\_ Latitude: (00.000000) \_\_\_\_\_ Longitude: \_\_\_\_\_  
See [Convert Project Address to Latitude/Longitude](#) for help.

Congressional District: \_\_\_\_\_ [Find Congressional and Legislative Districts](#)

Legislative District: \_\_\_\_\_

**River Basin Designation:** Provide the numeric eight-digit watershed designation according to the project location (for wastewater treatment plants, identify according to the permitted point of discharge). [See Maps Here](#) for help.

Watershed Name: \_\_\_\_\_ Eight-Digit Designation: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

NFIP CID: \_\_\_\_\_  
<https://www.fema.gov/national-flood-insurance-program-community-status-book>

- |   |     |    |
|---|-----|----|
| Does the Community participate in the National Flood Insurance Program? | Yes | No |
| Does the Community have a Local Hazard Mitigation Plan in effect?       | Yes | No |
| Does the Community participate in the Community Rating System (CRS)?    | Yes | No |

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**TAKE NOTE OF THE FOLLOWING WHEN COMPLETING THE REMAINDER OF THE APPLICATION**

- ☞ Submittal of requested documentation is necessary for the evaluation of the application. Failing to submit requested documents can **significantly impact the final score and rank** of the project.
- ☞ When providing additional information on a separate page, please include the applicant and project name, and refer to the corresponding section number and heading of the application as specified.

- V. **PROJECT PURPOSE AND SUMMARY.** On a separate page titled "Project Purpose and Summary," provide a brief description of the project by answering questions a. through d. in the order shown.
- a. **What is the proposed project?** Include the existing and proposed modifications, length and size of any proposed structures, location and size of target area, drainage acreage, land use, acres restored, linear feet of stream restored etc. Consider the following in your description.
- Ground disturbance
  - Endangered or threatened species and critical habitats
  - Vegetation removed
  - Waterways within 200 feet
  - Dredging or disposal of dredged material
  - Located within 100- or 500-year flood zone
  - Altering water flow or drainage
  - Designated Coastal Zone
  - Site impact on 5 acres of farmland
  - Hazardous materials or contaminants disturbed or involved
- b. **What is the purpose of the project, why is the project needed, and what problem is being corrected?**
- Protect critical infrastructure (power, water and sewer, communications, emergency operations)
  - Mitigate Impact on historic or public site
  - Home has repetitive flooding
  - Mitigate flood impact on community, businesses
- c. **Who is the beneficiary of the project?** Does this affect/protect a low income or minority community?
- d. **Has the project previously or concurrently been submitted to MDE or any other government entity for funding consideration? If so, by what project name, has the scope of work changed since that submittal (explain how, if so), and was the project selected to receive funding?**
- VI. **PROJECT SUPPORTING DOCUMENTS** Please answer the questions below and provide supporting documentation as requested. Failing to submit the requested documents can significantly impact the final score and rank of the project.
- a. **Is the project necessary to address a public health issue (i.e.: contamination of drinking source water supply, surface water, or groundwater)?**
- [ ] No      **Yes** Summarize on a separate page and provide information of contamination, contaminate levels, and frequency of occurrence from an approving authority.
- b. **Can the project be credited toward a local Watershed Implementation Plan (WIP) for the Chesapeake Bay Total Maximum Daily Load?**
- No      **Yes** Summarize on a separate page and provide pertinent section(s) of local WIP.
- c. **Will the project work towards alleviating the effects of climate change? Provide resiliency?**
- No      **Yes** Summarize on a separate page.

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VII. **PROJECT SCHEDULE AND CURRENT STATUS** (Provide the project schedule and architectural/engineering (A/E) firm below.)

Current project status:      Planning      Design      Bidding

Phase	Start (Month/Year)	Completion (Month/Year)	Percent Completion
Planning			
Design			
Bidding			
Construction*			

\*Construction projects must be in construction by **December 31, 2024** to be considered for funding.

VIII. **PROJECT FUNDING** (Provide sources and uses of funding for the project and identify use(s) of the requested funding. Identify revenue sources for loan repayment, if seeking loan funding, on a separate page.)

a. Identify the Project Funding Sources for the project in the tables below:

MDE Funding Request (this request)	Amount	Description
<b>Total Amount Requested (x.)</b>		Full amount requested from MDE

Other Funding	Amount		
MDE Grant Amount(s) Previous funding*			
MDE Loan Amount(s) Previous funding*			
		Funds Secured?	Notes
Applicant*		Yes    No	
MEMA/FEMA		Yes    No	
DNR/NOAA*		Yes    No	
U.S. Corps of Engineers *		Yes    No	
Federal (EPA) STAG/SAAP*		Yes    No	
USDA Rural Development *		Yes    No	
CDBG (DHCD)*		Yes    No	
Miscellaneous*: _____		Yes    No	
<b>Other Funding Total (y.)</b>		Total of all Prior and Additional Funding Sources	

*\*Include costs of planning/design/construction already completed.*

<b>Source Total (x. + y.)</b>		Total Amount requested from MDE plus Other Funding. Total should match the Budget Total in VIII.b.
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b. Identify the cost-breakout of the budget (Project Budget) in the table below:

Project Funding Use(s)	Amount	MDE Grant Funds?		Is this line item already funded by an "Other Funding"	
		Yes	No	Yes	No
A/E Planning*		Yes	No	Yes	No
A/E Design*		Yes	No	Yes	No
A/E Construction Management*		Yes	No	Yes	No
Construction*		Yes	No	Yes	No
Land*		Yes	No	Yes	No
Contingency*		Yes	No	Yes	No
Administrative*		Yes	No	Yes	No
Other*: _____		Yes	No	Yes	No
<b>Budget Total</b>		Total should match the Source Total in VIII.a.			

*\*Include costs of planning/design/construction already completed.*

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*I CERTIFY I AM AN AUTHORIZED OFFICIAL PERMITTED TO SIGN AND SUBMIT THIS APPLICATION ON BEHALF OF THE APPLICANT. I FURTHER CERTIFY ALL INFORMATION IN THIS APPLICATION AND ATTACHED MATERIALS ARE TRUE AND CORRECT.*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_