



# MARYLAND DEPARTMENT OF THE ENVIRONMENT

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**DATE:** February 21, 2013

**TO:** ALL MARYLAND RADIOACTIVE MATERIAL SPECIFIC LICENSEES

**THROUGH:** Roland G. Fletcher, Manager IV, Radiological Health Program

**FROM:** Ray Manley, Chief, Radioactive Materials Licensing and Compliance Division

**SUBJECT:** IRI 13-00 CHANGE IN WHEN LICENSEES ARE REQUIRED TO SUBMIT A LICENSE RENEWAL APPLICATION

The Maryland Department of the Environment's (MDE) Radiological Health Program (RHP) is issuing this Information and Regulatory Interpretation Notice (IRI) 13-00 to all Maryland radioactive material specific licensees informing them of a change to MDE's requirements for submittal of a specific license renewal application. This change in application submittal date is being mandated by MDE Senior Management and is designed to eliminate, where possible, the continued use of radioactive material by a Maryland company beyond the licensed date of expiration under an administratively extended license.

Beginning May 1, 2013, RHP will be requiring Maryland specific radioactive material licensees to submit renewal applications at least 7 months prior to the license expiration date. For example, those licensees whose licenses expire by November 30, 2013 will now be required to submit a renewal application by May 1, 2013. RHP intends to send out an application renewal reminder to licensees two months prior to the application submittal deadline. For example and to start the process, RHP will send out letters to those licensees whose licenses expire by November 30, 2013 by March 1, 2013. This will be a reminder to submit an application for license renewal by May 1, 2013. RHP reminders will be sent out 2-months prior to the licensee deadline for submittal of the renewal application and 9-months prior to the license expiration date.

All companies who currently have licenses that expire prior to November 30, 2013, will be processed under the old timelines and will still receive a reminder to submit the renewal application one month before the license expiration. These licenses will remain in "timely renewal" until such time as the renewal is processed and issued by RHP.

It is anticipated that all Maryland licensees will work with RHP to facilitate a smooth transition to this new licensing renewal timetable.