



MARYLAND DEPARTMENT OF THE ENVIRONMENT
AIR AND RADIATION MANAGEMENT ADMINISTRATION
1800 WASHINGTON BLVD, STE 720
BALTIMORE, MARYLAND 21230-1720

Air Quality

GENERAL PERMIT TO CONSTRUCT

Application Package For

**GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING
OPERATIONS**

CONTENTS

FACT SHEET
PERMIT TO CONSTRUCT
PERMIT APPLICATION

February 18, 2010

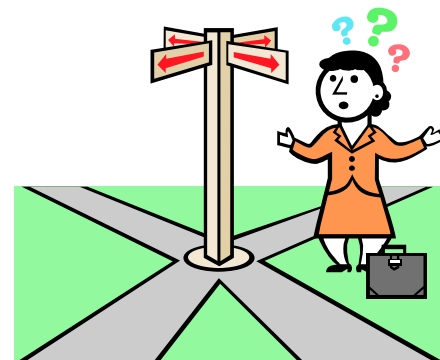
Facts About...

Gasoline Storage Tanks at Off-Road Refueling Operations General Permit

Purpose of this Fact Sheet – This fact sheet outlines basic information regarding the General Permit to Construct, frequently asked questions and instructions on how to request coverage under the General Permit to Construct for Gasoline Storage Tanks at Off-Road Refueling Operations. The fact sheet is not a permit and should be used as a guide only.

1. Do I really need a permit?

If you have a gasoline storage tank larger than 2,000 gallons, you need a permit.



2. Can I use this general permit?

✓ Yes if your facility is a marina or farm or place that does not refuel motor vehicles.

✗ Not if your facility refuels motor vehicles (cars, trucks, motorcycles, etc).
Instead, you would use the Motor Vehicle Refueling Facilities general permit.

3. Stage II, does it apply?

No. Stage II vapor recovery systems are only for motor vehicle refueling. Not for marinas, farms and other non-motor vehicle refueling.

4. What about diesel fuel and kerosene?

No air quality permit is required for the storage of diesel fuel, kerosene, jet fuel, or fuel oils.

5. I'm installing three tanks, do I need three permits?

No. Multiple tanks at the same location are considered a tank farm. A tank farm gets one permit for all the tanks.

6. What's this permit cost?

\$200 per tank farm. Remember, a tank farm includes all the tanks at that location. This is a one-time fee. There are no annual renewal or operating costs with this permit.

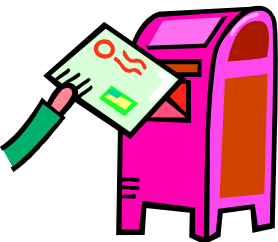
7. What if I move? Can I take this permit with me?

No. The permit cannot be transferred to a new location. If you move, you must obtain a new permit for the new location.

8. How do I apply for a General Permit?

In order to obtain coverage, you must get a General Permit to Construct Package from the Department and complete the included Request for Coverage Form. You can get a General Permit to Construct package from the Department by:

- 👍 Calling the Department at (410) 537-3230
- 👍 Writing to the Department at:
Maryland Department of the Environment
Air and Radiation Management Administration
1800 Washington Blvd, STE 720
Baltimore, MD 21230-1720
- 👍 Downloading it from the Department's web site at
<http://www.mde.state.md.us/airpermits>

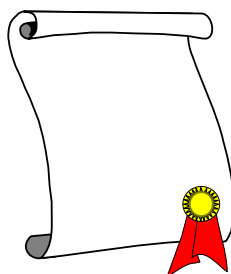


1. Fill out the Request for Coverage form completely,
2. Make a check (\$200 per tank farm) payable to MDE Clean Air Fund, and
3. Mail them both to:
MDE/ARMA
PO Box 2037
Baltimore, MD 21203-2037

9. When will my coverage begin?

Coverage will begin on the day that you submit a complete application with full payment. If the application is incomplete, inaccurate or if the permit fee is not paid, coverage under the General Permit will be considered void. You will also not be covered if your facility does not meet the restrictions of this General Permit.

10. Will I receive a Permit to hang on the wall?



You already have it! It's the bordered pages in the general permit application package.

A few weeks after you send in your application we will send you a letter acknowledging the receipt of your application and fee payment. Retain a copy of this notification letter with the General Permit to Construct document and verification of your payment for your own site records.

*If you have additional questions,
please call the Department at
(410) 537-3230.*



MARYLAND DEPARTMENT OF THE ENVIRONMENT
AIR QUALITY GENERAL PERMIT TO CONSTRUCT FOR
GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING OPERATIONS

Index

- Part I - Applicability
- Part II - Specific Gasoline Storage and Dispensing Requirements
 - A Equipment and Operating Requirements
 - B Recordkeeping
- Part III - General Provisions
- Part IV - Request for Coverage Requirements

Part I Applicability

- A. This permit applies exclusively to gasoline storage and dispensing operations that:
 - (1) Are located at marinas, farms, or similar locations where off-road equipment is refueled; and,
 - (2) Have tanks with a capacity greater than 2,000 gallons.
- B. This permit does not apply to gasoline storage and dispensing equipment used to refuel motor vehicles.

Part II Specific Gasoline Storage and Dispensing Requirements

A. Equipment and Operating Requirements

- (1) Stage I Vapor Recovery

In order to load gasoline into storage tanks at your facility, you must have a vapor balance line that is properly installed, maintained and used.
- (2) General Requirement

You must not allow gasoline to be handled in a manner that would result in vapor releases to the atmosphere for extended periods of time. Measures to be taken include, but are not limited to, the following:

 - (a) Minimize gasoline spills;
 - (b) Clean up spills as expeditiously as practicable;
 - (c) Cover all open gasoline containers and all gasoline storage tank fill-pipes with a gasketed seal when not in use; and,
 - (d) Minimize gasoline sent to open waste collection systems that collect and transport gasoline to reclamation and recycling devices, such as oil/water separators.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
AIR QUALITY GENERAL PERMIT TO CONSTRUCT FOR
GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING OPERATIONS

B. Recordkeeping

- (1) You must have records to document your gasoline throughput.
- (2) These records must be made available within 24 hours of a request.

Part III General Provisions:

A. Incorporation of Request for Coverage into permit

This permit includes the completed one page Request for Coverage, which serves as the application for the permit. If there is any conflict between the specific and general requirements (Parts II and III) and the Request for Coverage, the specific and general requirements take precedence. If there is any conflict between the specific and general requirements, the specific requirements take precedence.

B. Effective Date/Failure to Pay Fee

This permit is effective on the date that the Request for Coverage is completed and the permit fee is paid to the Department. If the fee is paid by check or money order and mailed to the Department, the fee is considered to be paid on the date of mailing. If the fee is paid to the Department by any manner other than by mailing a check or money order, the effective date of the permit is the date the Department receives payment. If a check or money order does not clear for any reason, the permittee will be given 30 days to make proper payment including any interest and other charges that are due. If payment is not made within this time, the permit shall be considered to have been void from the outset. In order to establish the effective date of a permit, the permittee should save the canceled check or money order receipt, a copy of the Request for Coverage, and related documents. These documents shall be provided to the Department on request.

C. Applicant

The applicant for this permit shall be the legal entity or individual that, owns or operates the proposed source for which a permit to construct is required. After the permit is effective, the applicant may be referred to as the "permittee."

D. Location of Source

This permit authorizes the permittee to construct and operate the installation or other source described in the Request for Coverage at the installation or other location described in the application. The permit is not valid for any other source at the described location nor is it valid for the described source at any other location.

E. Duration

This permit expires as determined in writing by the Department, if:

- (1) Substantial construction or modification is not commenced within 18 months after the effective date of the permit;
- (2) Construction or modification is substantially discontinued for a period of 18 months after it has commenced; or
- (3) Construction or modification of the source for which the permit was issued is not completed within a reasonable period after the effective date of the permit.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
AIR QUALITY GENERAL PERMIT TO CONSTRUCT FOR
GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING OPERATIONS

- F. Permit to be Available
The permittee shall maintain this permit at the location for which the permit was issued, unless it is clearly impractical to do so, and shall make the permit immediately available to authorized representatives of the Department upon request.
- G. Other Permits may be Needed
This permit does not constitute a permit for any activity other than expressly authorized by this permit.
- H. Permit Not Transferable
This permit is not transferable. The permittee should provide a copy of this permit to any subsequent owner or operator. The subsequent owner or operator should contact the Department to determine if a new permit is required. The provisions of COMAR 26.11 apply to the subsequent owners or operators whether or not the source is covered by a permit.
- I. Compliance with all Laws and Regulations
This permit does not authorize violation of any law or regulation. The permittee shall at all times comply with all applicable laws and regulations, including:
- (1) The Maryland Ambient Air Quality Control statute. Annotated Code of Maryland, Environment Article, §§2-101 et seq.;
 - (2) Maryland air pollution control regulations. Code of Maryland Regulations (COMAR) 26.11, as amended by the Maryland Register;
 - (3) The Federal Clean Air Act. 42 United States Code (U.S.C.) §§7401 et seq.;
 - (4) Federal air pollution control regulations. 40 Code of Federal Regulations (CFR) Parts 50-99, as amended by the Federal Register.
- J. Odors and Other Nuisances
This permit does not authorize construction or operation in a manner that unreasonably interferes with the proper enjoyment of the property of other persons, such as by causing unreasonable odors, or by otherwise creating air pollution.
- K. Workers' Compensation Act
Submission of the application for this permit constitutes certification that the applicant is in compliance with the Maryland Workers' Compensation Act, as required by The Annotated Code of Maryland, Environment Article, §1-202, and Labor and Employment Article, Title 9. The permit shall be considered to have been void from the outset if this certification is invalid.
- L. Modifications
A "modification" normally means any physical change in, or change in the operation of, an installation which causes a change in the quantity, nature or characteristics of emissions from the installation. However, this term excludes routine maintenance and routine repair, and increases in the hours of operation or in the production rate, unless these increases are prohibited under any permit or approval issued by the Department.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
AIR QUALITY GENERAL PERMIT TO CONSTRUCT FOR
GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING OPERATIONS

A modification to the facility for which this general permit to construct applies is prohibited. Before making such a modification, the permittee must apply for and obtain an individual permit to construct if the source would no longer be eligible for a general permit to construct.

M. Inspections/Right of Entry

Inspectors and other authorized officials from the Department or the appropriate local health or environmental department shall be allowed access to the property where the source is constructed or modified at any reasonable time for the purpose of determining compliance with this permit and applicable air pollution control laws and regulations, including:

- (1) Inspecting all activities authorized by this permit;
- (2) Taking samples of materials or other substances stored or processed at the property or discharged or otherwise removed from the property;
- (3) Inspecting any monitoring equipment required by the permit and applicable laws and regulations;
- (4) Having access to and copying any records related to the Department's determination of compliance, including all documents required to be kept by this permit and by applicable laws and regulations; and
- (5) Taking photographs and making video recordings.

N. Duty to Provide Information

The permittee shall furnish to the Department, within 15 working days of the date of any request or other period of time that may be specified, all documents and other information which the Department requests to determine compliance with this permit and applicable air pollution control laws and regulations.

O. Penalties for Violations

Maryland law provides for substantial penalties for violations of this permit and applicable air pollution control laws and regulations. These penalties include civil penalties of up to \$25,000 per day per violation, administrative penalties of up to \$2,500 per day per violation (not to exceed \$50,000 per action), injunctive relief, and criminal penalties for knowing violations (including up to one year in jail and a \$25,000 fine per violation per day). Additional criminal penalties apply to any person who knowingly provides false information to the Department or who knowingly tampers with any monitoring device required by State air pollution control law. Federal law may also provide for penalties for violations.

P. Violations That Occurred Prior to Obtaining This Permit

This permit does not protect the permittee for any violation of laws or regulations that may have occurred prior to the effective date of the permit, including constructing, modifying, or operating a source without a required permit.

Q. Revocation or Suspension of a Permit

The Department may issue an order proposing to revoke or suspend this permit if it determines that:

- (1) Any condition of the permit has been violated; or
- (2) The permit was improperly obtained or has been improperly used.

MARYLAND DEPARTMENT OF THE ENVIRONMENT
AIR QUALITY GENERAL PERMIT TO CONSTRUCT FOR
GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING OPERATIONS

The order shall become final unless the permittee requests a hearing within 10 days after being served. If a hearing is requested, it shall be held pursuant to the Maryland Administrative Procedure Act, Annotated Code of Maryland, State Government Article, §§10-201 et seq. and Environment Article, §2-605.

A person to whom a proposed or final order or revocation or suspension has been issued may not obtain another general permit for the same source or similar source at the same location until it has been determined in writing by the Department that the revocation or suspension is no longer in effect or pending.

R. Property Rights Not Created by Permit

This permit does not create any property rights.

S. Severability

If any provision of this permit is determined to be invalid for any reason, the other provisions remain in effect to the extent reasonable, and the invalid provision shall be considered deleted from the permit.

T. Federal Enforceability

The terms and conditions of this general permit to construct are federally enforceable only to the extent that they reflect regulations or other requirements that have been approved by the U.S. Environmental Protection Agency for inclusion in the Maryland State Implementation Plan (SIP) for the control of air pollution.

Part IV Request for Coverage Requirements

A. Request for Coverage Cost

A person who desires to be covered by this general permit to construct shall provide all required information on the Request for Coverage form and submit the form to the Department together with the required fee of \$200. The fee must be paid by check or money order payable to: Maryland Department of the Environment/Clean Air Fund.

B. Required Signatures

The Request for Coverage form shall be signed by the applicant or an authorized representative of the applicant who shall make the following certification:

"I certify under penalty of law that the information submitted in the Request for Coverage is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

C. Where to Submit

A person shall submit the original of the Request For Coverage form and the required fee to the following address:

**Maryland Department of the Environment
Air and Radiation Management Administration
P.O. Box 2037
Baltimore, Maryland 21203-2037**

MARYLAND DEPARTMENT OF THE ENVIRONMENT
AIR QUALITY GENERAL PERMIT TO CONSTRUCT FOR
GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING OPERATIONS

The Request for Coverage form and the permit fee may be delivered in person to the Department at the following address:

**Maryland Department of the Environment
Air and Radiation Management Administration
1800 Washington Blvd, STE 720
Baltimore, Maryland 21230-1720**

D. Effective Date

The Air Quality General Permit to Construct is effective on the date that the Request for Coverage is completed, signed, and the permit fee paid to the Department. See Permit Part III (B). The Department will mail a letter to the applicant acknowledging the receipt of the Request for Coverage and fee and that the source is now covered by the specifically requested Air Quality Permit to Construct.

E. Questions

Questions regarding the Air Quality General Permit to Construct program may be directed to the Department's Air and Radiation Management Administration by calling (410) 537-3230.



George (Tad) S. Aburn, Jr., Director
Air and Radiation Management Administration

MARYLAND DEPARTMENT OF THE ENVIRONMENT
 Air and Radiation Management Administration / Air Quality Permits Program
 1800 Washington Boulevard, STE 720 Baltimore, MD 21230-1720
 (410) 537-3230 • 1-800-633-6101 • www.mde.state.md.us

Mail application and payment to
MDE/ARMA, PO Box 2037
Baltimore, MD 21203-2037
Don't forget to sign the application!

Make checks payable to
MDE Clean Air Fund
\$200 for entire tank farm

Request for Coverage: Air Quality General Permit to Construct
GASOLINE STORAGE TANKS
AT
OFF-ROAD REFUELING OPERATIONS

1) Business/Institution/Facility location

Check if this is a federal facility

Name: _____ Phone: _____
 Street Address: _____
 City: _____ State: _____ Zip Code: _____ County: _____

2) Owner

Check if different than above. If checked, complete the following:

Name: _____ Phone: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____

3) Installer

Contact Name: _____ Phone: _____

4) Equipment Information

Capacity	Installation	Type (circle one)
_____	_____	Above / Under Ground
_____	_____	Above / Under Ground
_____	_____	Above / Under Ground
_____	_____	Above / Under Ground

Air pollution controls installed: Stage I Stage II piping (not required) Stage II nozzles (not required)

5) Business Operational Information

_____ or _____
 Gallons / month Gallons / year Hours/day Days/week Days/year

6) Workers Compensation (Environmental article §1-202)

Workers insurance policy or binder number: _____
 Check if self employed or otherwise exempt from this requirement

"I CERTIFY UNDER PENALTY OF LAW THAT THE INFORMATION SUBMITTED IN THIS REQUEST FOR COVERAGE IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE, AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS."

Owners Signature _____ **Printed Name & Title** _____ **Date** _____