

MARYLAND STATE BOARD OF WELL DRILLERS

Minutes of Open Meeting Aeris Room Maryland Department of the Environment 1800 Washington Boulevard, Baltimore MD 21230 August 23, 2017

Board Members Present

Hahns Hairston – Board Chairman
Wayne Caswell – Central MD
David Hartman – Southern MD
Robert Peoples – MDE
Heather Quinn – DNR

Staff Present

Elaine Nolen – Executive Director
Ellen Cohill, Esq. – Board Counsel
John Boris – MDE
Neil Winner – MDE

Board Members Absent

Larry Brenneman – Vice Chair, Western MD
John Shannahan – Eastern Shore

Call to Order

With a quorum present, Chairman Hairston called the meeting to order in the Aeris Conference Room at 9:15 AM.

Review and Adoption of Proposed Meeting Agenda

Chairman Hairston presented the agenda for review and approval and asked for any corrections. A motion to approve the proposed meeting agenda was made by Heather Quinn and seconded by David Hartman. The motion was approved unanimously with no abstentions.

Review and Approval of Meeting Minutes

Chairman Hairston presented the draft minutes of the June 28, 2017 meeting for approval and asked for any corrections. A motion to approve the draft meeting minutes with corrections was made by Robert Peoples and seconded by Heather Quinn. The motion was approved with four members in favor and one abstention. Board member Wayne Caswell abstained because he was not present at the June 28, 2017 Board meeting.

Chairman Hairston presented the draft closed minutes of the June 28, 2017 meeting for review and approval. The motion was approved with four members in favor and one abstention. Board member Wayne Caswell abstained because he was not present at the June 28, 2017 Board meeting.

Board Chair Comments

Chairman Hairston asked for an introduction of Neil Winner, MDE, Division Chief.

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Director's Report

1. Revenues and Expenditures – As of July 31, 2017

a. Appropriation FY 2017	\$112,240.00
b. Expenses	\$ 8,624.28
c. Revenue	\$ 5,825.00
d. Encumbrance	\$ 0.00

2. Licensing Renewal Statistics as of August 22, 2017:

<i>License type</i>	<i>Renewed</i>	<i>Convert to Inactive</i>	<i>In Process of Reinstating</i>
API	21		1
AWC	18		
AWD	38		
JGD	31	1	2
JSD	29		1
JWD	24	1	
MGD	53	2	
MSD	92	9	
MWD	70	4	1
PIO	42	2	2
WCI	48	1	
WRO	47		
totals	513	20	7

3. Update on current projects

- The new Access database was rolled out on July 25, 2017. Elaine Nolen is working with the OIMT programmer to make minor changes and automate letter generation.
- The examinations will be reviewed by John Boris and Neil Winner to determine the need for updating terminology and the option of replacing some of the questions about older technology with questions about newer technology and field practices.
- The disciplinary action order was drafted and is currently undergoing legal review.

4. The Fiscal Year 2018 budget is \$112,240.00

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5. The Board discussed the signage requirements detailed in COMAR 26.05.01.10. Elaine Nolen will finalize a letter to the owners of companies employing Board licensees reminding them of the regulatory requirements.

New Business

1. Review of August 2, 2017 exam results:

# pass	11
# fail	8
% pass	58
% fail	42
Average Grade	65%

A motion to approve everyone who passed with a grade of 70 or better was made by Wayne Caswell and seconded by Robert Peoples. The motion was approved unanimously with no abstentions.

2. Continuing Education requests:

	<i>Organization</i>	<i>Name of Course</i>	<i>Dates</i>	<i>Approved Hours</i>
1	Milby Company	Water Treatment School	10/24/17	6.5
1	Milby Company	Water Treatment School	10/25/17	6.5
2	Milby Company	Pump & Drive School	11/8/17	8.0
2	Milby Company	Pump & Drive School	11/9/17	8.0
3	Franklin Electric	Water Systems Seminar	5/23/17	3.0
4	South Atlantic Well Drillers	2017 South Atlantic Jubilee	6/10-12/17	Credit given for technical sessions attended. Signoff required
5	Hellenbrand	Service - Selling Workshop	6/20-21/17	Additional information needed

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6	National Drilling Association	Subsurface Investigation Qualifications	7/24-26/2017	20.0
7	National Drilling Association	Subsurface Investigation Qualifications	9/22/17	7.0
8	GroundwaterWeek.com	Groundwater Week	12/5-7/2017	Additional information needed

The motion to approve all the hours confirmed in the chart above was made by Robert Peoples and seconded by Wayne Caswell. The motion was approved unanimously with no abstentions.

3. Violations:

Name	License #	Company	Date	Originator	Location/ Well Tag ID	Description	Status
Andrew Weber	MWD555	Weber Well Drilling	8/1/2017	Wicomico Co	WI 17-0091	Well Completion Report received after 45 day period	No Action
Andrew Weber	MWD555	Weber Well Drilling	8/1/2017	Wicomico Co	WI 17-0109	Well Completion Report received after 45 day period	No Action
Carlos Medina	not licensed	Allied	8/15/2017	James Whitney Calvert Co	CA-17-029	Drilling without a license or licensee present	Follow up with County needed
Marshall Arnett	MSD106	Allied	8/15/2017	Calvert Co	CA-17-029	Signed well permit application	Follow up with County needed

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4. Ellen Cohill provided information on the Open Meeting Act requirement that requires at least one board member be trained in the act. Ellen Cohill recommended to the Board that it may want to have two Board members trained. The Board plans to designate Rob Peoples and Heather Quinn at the September meeting.
5. The Board reviewed Brian Smith's letter dated July 25, 2017 in which he requested a waiver of the 90-day requirement under COMAR 26.05.02.04G(2). The Board determined to deny the request and made recommendations to Mr. Smith. The motion that Elaine Nolen send a letter with recommendations to Mr. Smith was made by Robert Peoples and seconded by Heather Quinn. The motion was approved unanimously with no abstentions.
6. The Board discussed the status of a Journeyman Well Driller whose sponsor recently passed away unexpectedly. Elaine Nolen will contact the licensee to ask about his plans and recommend that there are spaces available at the October examination.

Industry Correspondence/State of the Industry

1. The Board reviewed an email from Thomas Vendemia with Blueprint Custom homes who is requesting bond information via the Public Information Act process for former licensee, Richard Winslow.

Adjournment

The motion to adjourn the meeting was made by Wayne Caswell and seconded by David Hartman. Motion was approved unanimously with no abstentions at 11:53 AM.