

MARYLAND STATE BOARD OF WELL DRILLERS

Minutes of Open Meeting October 26, 2016

Board Members Present

Hahns Hairston – Board Chairman
Larry Brenneman – Western MD, Vice-Chair
John Shannahan – Eastern Shore, MD
David Hartman – Southern MD
Wayne Caswell – Central MD
Robert Peoples – MDE
Heather Quinn

Staff Present

Elaine Nolen – Executive Director
Kristen DeWire, Esq. – Board Counsel
Chris Nagle - MDE

Guests

Jack Hughes – MDE
Naomi Howell – MDE
John Boris – MDE

Call to Order

Board Chairman Hairston called the meeting to order at 9:14 a.m. in the Terra Conference Room.

Review and Adoption of Proposed Meeting Agenda

Chairman Hairston presented the draft agenda for approval and asked for any corrections. A motion to approve the proposed meeting agenda with corrections and updates was made by Mr. Hartman and seconded by Mr. Peoples. Motion carried.

Review of Draft Meeting Minutes

Chairman Hairston presented the draft minutes of the August 21, 2017 meeting for approval and asked for any corrections. A motion to approve the proposed meeting agenda with corrections and updates was made by Mr. Hartman and seconded by Mr. Peoples. Motion carried.

Director's Report

1. **Expenses for Fiscal Years 2016 and 2017**- Explanation of the difference between Expenses for Fiscal Years 2016 and 2017 was made by Jack Hughes. The difference was due to the Executive Director position vacancy. Discussion of potential budget shortfall due to fee reduction ensued. Mr. Hughes indicated that if there is a budget shortfall, funding will be determined by the Department.
2. **Expense Reports** – have not been made available at recent meetings. Ms. Nolen will provide expense reports for August, September, and October at November's meeting.

3. Revenues and Expenditures

As of September 30, 2016

a. Appropriation FY 2017	\$78,785.00
b. Expenses	\$24,754.75
c. Revenue	\$8,050.00

4. Continuing Education

Organization	Name of Course	Location	Dates	Approved Credit Hours
Baroid Industrial Drilling Products	Half-Day Training Seminar for CE Requirements	Connelly, Frederick	11/23/16	4.5
National Drilling Assoc.	Subsurface Investigation Qualification	Brusnwick, OH	11/14-16/16	20
Drillers Service, Inc	Grundfos Pumps		11/19/16	5
MD Water Monitoring Council	Road Salt usage & Environmental Impacts	Patuxent National Wildlife Visitor's Center	4/13/16	5.5

The Board reviewed and assigned the above training events the credit hours indicated. A motion to approve the Continued Education hours discussed was made by Mr. Brenneman and seconded by Mr. Peoples. Motion carried.

New Business

1. Discussion to clarify the purpose of the Well Rig Operator (WRO) license class. WRO is an extension of the Apprentice class so is available only to those Apprentices who do not pass the Journeyman exam. No one may apply for a WRO license.
2. Discussion to clarify COMAR.26.05.03.03.C, assignment of credit for NGWA convention (referred to as NWWA in regulations). The 1 CE for regional/national and ½ CE for state conventions is not in addition to CE hours for courses.
3. Discussion of potential future liaisons to the Board. Liaisons provide a direct relationship to different trade organizations to which persons in the industry belong. Liasons provide regular updates to boards on training, scholarships, and upcoming events. It was decided that as Board meetings are public, liaisons are not necessary.

4. Discussion of 90 day period to pay licensing fee per COMAR 26.06.03.04G(2). If the applicant does not complete payment of the license fee within the 90 day period, there is no option to issue the license at a later date and pay late fees. The applicant must re-apply and re-test and pay within the proper time period to receive a license.
5. Upcoming examination – there will be two sessions, 9:00 am and 12:00 pm on November 2, 2016 to accommodate overbooking. The Board voted to allow a Master Well Driller applicant who passed the Master Well Driller General examination in May, 2010 and failed to pay the fee to re-apply and re-take the exam on this date.
6. Violations –
 - a. MSD326 - No action, keep record in licensee file
 - b. MSD233 – No action, keep record in licensee file.
 - c. MSD209 – Ms. Nolen will research into previous violations for discussion at the next Board meeting.
 - d. MSD002 – Motion to send Notice to Suspend for Six Months made by Mr. Peoples, seconded by Ms. Quinn. Motion carried. Ms. Nolen will draft Notice to Suspend.
 - e. AWC077 – Unlicensed repair of well casing, Ms. Nolen will write letter to licensee.
 - f. PIO137 & WC1114 - Unlicensed repair of well casing, Ms. Nolen will write letter to licensee.

Adjournment

The motion to adjourn was made and seconded at 1:00 p.m. Motion passed.